1. CONVENING

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, May 28, 2013 in the General Bartlett Room, Susan B. Anthony Building. Chair Rodowicz called the meeting to order at 4:34 pm.

PRESENT: Chair Rodowicz, Vice Chair Dindio, Trustees Bradway, Caccaviello, Dunham, Ingegni, Roberts, Supranowicz, and Wynn

ABSENT: Trustee Laurens

ALSO PRESENT: President Kennedy; Vice Presidents Bullock, Cote, Doscher, Feinerman, Law, and Mulholland; Guests: Christina Barrett, Thomas Curley, Anna Foss, Julie Hannum, Lauren Pellegrino, Jennifer Perkins, Ellen Shanahan, Kyle Slattery, Gina Stec; Jonathan Levine, The Pittsfield Gazette; and Assistant to the President, Kim Brookman

2. APPROVAL OF THE MINUTES

Upon a motion duly made and seconded, it was VOTED unanimously to approve the minutes of the April 23, 2013 meeting.

3. PRESIDENT’S REPORT

President Kennedy talked about the sad death of student Ed Passetto. She spoke of the many ways he was active on campus and the great loss this will be to our campus community.

Al Bashevkin, Executive Director of the Northern Berkshire Community Coalition, assembled a meeting scheduled for June 4th with Adam Falk of Williams College, Mary Grant of MCLA, and Ellen Kennedy of BCC to discussion workforce issues, collaborations and service learning.

The Governor’s STEM Council meeting was held on campus May 23rd; approximately sixty people were in attendance, including Lt. Governor Timothy Murray.

BCC was the host college for this year’s Community College Leadership Academy (CCLA). Fellows from the participating community colleges will present their projects during the four day residency scheduled for June 3-6. Kim Brookman was the Program Coordinator for this year’s academy.

This year’s President’s Retreat will take place in the Berkshires; it is scheduled for June 6-7 at Cranwell in Lenox. Presidents will be joining the CCLA group on Wednesday evening for dinner.
The annual BCC Campus Greenup day was held in late April and was a big success with approximately 75 participating.

BCC’s annual Employee Recognition Dinner was held on May 23rd at the Country Club of Pittsfield with over 130 in attendance, a record number.

Stephanie Wilson will be the keynote speaker at the commencement ceremony on May 31st.

Bill Mulholland was recognized in Berkshire Eagle for his continued service to veterans.

a. New Employee Introductions
   Vice President Michael Bullock introduced BCC’s new Director of Recreational Services, Lauren Pellegrino.

b. Math Alignment
   Julie Hannum, BCC’s CVTE Linkage Coordinator, reported on the Mathematics Alignment Study. The purpose of this project was to improve the alignment of high school to college mathematics curriculum; to provide an initial analysis of the effectiveness of the newly designed senior year, non-calculus, algebra-based math course (non-STEM); and to offer recommendations for the next steps. There is significant evidence of positive impact with 60% of students placing into either college-level math or the highest level of developmental algebra. Recommendations include continued collaboration with the high schools, working with individual schools to analyze students’ placement and college success, and identifying curricular best practices.

c. Music Production Certificate Program
   Ellen Shanahan, Professor of Music and Program Advisor for music and theater arts, presented the new music production certificate program. This is a new 28-credit program aimed at students seeking a non-traditional music track.
   
   Upon a motion duly made and seconded, it was VOTED unanimously to approve the 28 credit Music Production Certificate Program as presented in Attachment III of the board packet.

d. Men of Color Initiative
   Vice President Frances Feinerman discussed BCC’s Men of Color Initiative in response to the Vision Project. On February 1st BCC held a professional development workshop for faculty and staff entitled “In the Spirit of Total Engagement: New Innovations in Teaching and Mentoring Men of Color” with Dr. Lloyd Sheldon Johnson, Sociology Professor at Bunker Hill Community College.

   Dr. Johnson shared a long list of barriers that men of color face in their lives and in relation to higher education, outlining ways to work with at-risk students. Educators must see where students of color feel dehumanized or disconnected in the college environment and work hard to create engagement.

   Professor Colin Adams will be directing this initiative for BCC.
c. Pinnings

Dean of Nursing, Health, and Social Sciences Division, Anna Foss spoke about the symbolism of pinning ceremonies, bridging the past to the future. Students are pinned by their faculty. Each pin shows the program and the school where the degree was received.

- LPN – Licensed Practical Nurse
- ADN – Associate Degree Nurse
- PTA – Physical Therapist Assistant

Former board member Stan Walczak and his wife Paula donate the pins each year for the pinning ceremonies.

d. Office of Trustee Relations Introduction

Jennifer Perkins from the Board of Higher Education Office of Trustee Relations discussed the function of this office. The office will provide connection, communication, and a resource function to the colleges and will offer opportunities for development of the board as a whole and of the executive team and president’s office.

4. STUDENT GOVERNMENT REPORT

The student government report was given by Student Trustee Ray Dunham. The SGA participated in the campus green-up day on April 29th. The SGA attended the funeral of Ed Passetto. On May 20th the SGA and Student Veterans Alliance had a family dinner together.

Trustee Dunham introduced the new student trustee Kyle Slattery, a graduate of the Project Link Program. He recently received his certificate in manufacturing and is now entering the engineering program.

5. SUBCOMMITTEE REPORTS

a. Academic Planning

Will be meeting next month.

b. Executive

Will be meeting next month.

c. Finance

Interim Vice President Law highlighted the current FY13 budget. Lifelong Learning and Café accounts are doing very well. The annual audit of financials will take place in early October.

d. Human Resources

Meeting scheduled for early June.

e. Nominating

None.
6. **PERSONNEL ACTIONS**

Vice President for Human Resources Deb Cote presented the personnel actions as follows:

- **Appointments – Faculty**
  - Elizabeth Fiscella, Associate Professor of Nursing (September 3, 2013)

- **Appointments – Non-Units Professionals**
  - John Law, Vice President for Administration & Finance (April 25, 2013)
  - Laura Saldarini, Assistant to the Vice President of Academic Affairs (June 5, 2013)

- **Emeritus**
  - Christine Martin, Professor Emeritus of Nursing (May 31, 2013)

- **Appointments – Units Professionals**
  - Karrie Trautman, Coordinator of Financial Aid (June 16, 2013)

*Upon a motion duly made and seconded, it was VOTED unanimously to approve the personnel actions for the period April 17, 2013 through May 20, 2013.*

7. **OTHER BUSINESS**

None.

8. **UPCOMING EVENTS**

- Associate Degree Nurses Pinning - May 28 at 7:00 pm
- 39th Annual Awards Ceremony - May 30 at 7:00 pm
- BCC's 53rd Commencement Ceremony – May 31 at 4:30 pm
  - Commencement Reception – May 31 at 6:30 pm
- Licensed Practical Nurses Pinning – June 20 at 7:00 pm

9. **ADJOURNMENT**

The meeting was adjourned at 5:54 pm.
The next regularly scheduled meeting will be held on June 25, 2013.

DATE: June 15, 2013

Respectfully submitted,

Kim Brookman

Approved:

Pamela Roberts, Secretary