



(APPROVED)

BERKSHIRE COMMUNITY COLLEGE
PITTSFIELD, MASSACHUSETTS

MINUTES OF ANNUAL TRUSTEES MEETING
June 17, 2025

1. **CONVENING**

A meeting of the Board of Trustees of Berkshire Community College was held on Tuesday, June 17, 2025, at BCC. Chair Bowen called the meeting to order at 4:31 PM. Heather Seely took the roll.

PRESENT: Chair Bowen; Trustees Chacon, Gonzalez, Kiely, Mirante, Cuyler and Vrabel, Rivers
Murphy, Student Trustee Lindemann
ABSENT: Trustees Myers, Zaffanella
ALSO PRESENT: From BCC's Executive Council: President, Ellen Kennedy; Vice President for Students
Affairs & Enrollment Management, Adam Klepetar; Vice President for Administration &
Finance, Christina Wynn; Assistant to the President, Heather Seely; James Mancall, Vice
President for Strategic Initiatives and Community Engagement,
Media: PCTV

2. **APPROVAL OF THE MINUTES**

Upon a motion made by L. Kiely and seconded C. Chacon, it was VOTED unanimously to approve the minutes of the June 11, 2024 2024,ing.

3. **ELECTION OF VICE CHAIR**

The Governance and Nominating Committee's recommendation for Vice Chair was made and voted on.

Upon a motion, duly made by L. Kiley and seconded by J. Cuyler, it was VOTED unanimously, to appoint Danielle Gonzalez as Vice Chair for the year July 1, 2025, through June 30, 2026.

4. **FY26 CALENDAR**

Chair Bowen reviewed the FY26 calendar and asked if anyone saw any conflicts with the dates. No problems were mentioned. Also noted as a reminder that the BCC Trustee by-law language is as follows: "Regular meetings of the Board will be held according to a schedule and at a location established by the Chairperson in consultation with Board members and the President. There shall be no fewer than seven (7) regular meetings per academic year. According to state law, if a Trustee is absent from four (4) regular meetings in any academic year, exclusive of July and August, that person's membership on the Board shall terminate and a vacancy shall be deemed to exist. The Chairperson shall forthwith notify the Governor when any vacancy (other than the Student Trustee) occurs."

Upon a motion duly made D. Gonzalez and seconded P. Mirante, it was VOTED unanimously, to approve the meeting dates for the FY26.

5. **ADJOURNMENT**

The meeting was adjourned to the regular June meeting at 4:35 pm.

Respectfully submitted,

Heather Seely

Approved:

Julia Bowen, Chair