



(APPROVED)

BERKSHIRE COMMUNITY COLLEGE
PITTSFIELD, MASSACHUSETTS

MINUTES OF SPECIAL TRUSTEES MEETING
November 13, 2025

CONVENING

A special meeting of the Board of Trustees of Berkshire Community College was held on Thursday, November 13, 2025 in person at BCC. Chair Bowen called the meeting to order at 4:30PM and noted that a quorum was present.

PRESENT: Chair Bowen; Trustees: Chacon, Kiely, Myers, and Student Trustee Reyes, Vrabel, Zaffanella
ABSENT: Cuyler, Gonzales, Hughes, Rivers Murphy
ALSO PRESENT: Assistant to the President, Heather Seely; Director of Marketing and Communications, Jonah Sykes. Additionally, Nancy Crimin of Academic Search Media; Greg Sukiennik of Berkshire Eagle

PRESIDENTIAL SEARCH

Chair Bowen provided an overview of the Presidential Search Committee Charge, noting the committee meet for the first time earlier in day to meet each other and the consultants from Academic Search to review the process. Chair Bowen reviewed the proposed Presidential Search Committee Charge which is the board's expectations for the committee. *L. Kiely made a motion to approve the Charge to the Presidential Search Committee. M. Myers seconded. Motion passed.*

Chair Bowen introduced Nancy Crimin of Academic Search. N. Crimin presented an overview of the traditional open search process and noted that all candidate information is confidential until the finalists are named, emphasizing to the board and as was shared with the presidential search committee, the confidentiality for this level of search is critical. After the pre-search listening sessions Academic Search will be drafting a presidential profile that will become the marking piece for applicants. Academic Search will be promoting the position in December once the profile is approved by the board and Commissioner. First round interviews will happen in late January / early February, second round interviews that are still confidential will happen off campus and then recommendation of finalist for in-person on-campus interviews.

N. Crimin led a discussion with the board centered around the question: preparing for Berkshire's future, what will be the most critical work for a president in the next three to five years. The board shared that enrollment, managing changes in enrollment, advocacy, especially for continuation of free community college, as well as essential needs for students and the full scope of services that students of today need for success. Members noted that the next president will need to be comfortable within small college community, as well as the broader region and engage students and work with the businesses and have creativity and flexibility to embrace challenges. Additionally, noted that candidates should have solid fiscal management experience.

ADJOURNMENT

The meeting was adjourned at 5:42pm with motion by L. Kiely and seconded by M. Myers

DATE:

Respectfully submitted,

Heather Seely

Approved:

Julia Bowen, Board Chair