



Date: March 17, 2017
Title of Position: Learning Specialist - Disability Resource Center (part-time; grant-funded*)
Salary: \$27.60/hr. (per MCCC contract); non-benefitted
Effective: April 2017

Position Overview: The Learning Specialist is responsible for reading and interpreting psycho-educational evaluations and other professional documentation; determining appropriate accommodations, auxiliary aids, and services; providing reading and transcription services; training students in the use of assistive technology and adaptive computing; teaching students effective learning strategies; compiling statistics; developing and following policies and procedures; and other related duties as assigned.

Qualifications: Master's degree in special education, rehabilitation, counseling, or related field; five years of experience that includes college level assessment and ADA/504 compliance; or equivalent combination of education, training, and experience. Must have excellent written and verbal communication skills. Must have excellent interpersonal skills, be proactive, and enjoy working with students, faculty and staff. Must be organized, accurate, and flexible and have a demonstrated ability to work in a team environment. Must have good computer skills with ability to troubleshoot and assist students with adaptive computing hardware and software.

Additional information: Source of Funding: *Perkins Grant (funding through June 2018 with possibility of extension)
Area of Assignment: Disability Resource Center
Supervisor: Dean of Students
Schedule: Approximately 18.5 hours/week

MCCC AFSCME DCE Non-Unit Full-time Part -Time

Application Procedures: For consideration, send cover letter, resume, and a list of names and telephone numbers for three (3) recent professional references to Ted Kozlowski, Human Resources Office, Berkshire Community College, 1350 West Street, Pittsfield, MA 01201. tkozlowski@berkshirecc.edu

Application closing date: March 31, 2017. BCC is committed to providing an inclusive learning and working environment that values the diverse backgrounds of all people and encourages applications from individuals whose experiences and perspectives model the opportunities and success derived from a college education.