



Date: March 31, 2017
Title of Position: Maintainer II – Evening Crew Leader
Salary: Per AFSCME Contract: Grade 11, \$721.87/week @ Step 1 w/benefits
Effective: April 2017

Responsibilities and Qualifications: (Please see the attached Commonwealth of Massachusetts Human Resources Division Maintainer Series Classification Specification and Position Description/Form 30 for more detailed information.)

Responsibilities: Routine Crew Leader responsibilities include and project janitorial work; general policing outside of buildings; event setup and breakdown; locking and unlocking building doors; supporting recycling pick-ups, seasonal snow removal and de-icing, other duties as assigned by the Director of Facilities.

Secondary duties may include: training staff, participating in seasonal landscape maintenance; minor building maintenance; moving/delivering furniture, supplies, and equipment; providing support in central services; performing minor pest control.

Qualifications:

Additional information: Source of Funding: State funded
 Area of Assignment*: Facilities
 Supervisor*: Director of Facilities
 Shift*: Monday through Friday, 10pm – 6am
 Days Off*: Saturday and Sunday

MCCC AFSCME DCE Non-Unit Full-time Part-Time

*Supervisor, area of assignment, shift, and days off are currently applicable to this position; however, these specifications are descriptive and not restrictive and are subject to change by the administration, pursuant to the applicable terms of the collective bargaining agreement.

Application Procedures: For consideration, send cover letter, resume, and a list of names and telephone numbers for three (3) recent job-related references to the Human Resources Office, Berkshire Community College, 1350 West Street, Pittsfield, MA 01201. tkozlowski@berkshirecc.edu (Internal candidates: Attach updated resume to in-house application form located in Human Resources).

Application Closing Date: April 18, 2017. BCC is committed to providing an inclusive learning and working environment that values the diverse backgrounds of all people and encourages applications from individuals whose experiences and perspectives model the opportunities and success derived from a college education.



**Position Description, Form 30
Commonwealth of Massachusetts**
