



Date: May 12, 2017
Title of Position: Lab Assistant - Engineering & Physics (part-time; non-benefitted)
Salary: \$16.32/hr.
Effective: Fall 2017

Position Overview:

- Work with department faculty to insure laboratory objectives are met as planned through the academic program during the course of the year
- In coordination with department faculty, prepare equipment and supplies for laboratory work in accordance with departmental and professional standards
- Provide assistance to students, as needed, on matters related to engineering and physics laboratory practice, policies and procedures
- Correctly and efficiently set up engineering and physics laboratory equipment and materials used in exercises, activities and demonstrations
- Work with department faculty to modify/improve existing labs and develop new labs
- Insure that laboratory, storage areas and preparatory spaces are organized, clean and orderly
- Maintain inventory stocks of equipment, materials and supplies
- Establish and maintain effective working relationships with those contacted in the course of work

Requirements: Equivalent to two years of college-level course work in engineering, physics or a closely-related field. Minimum two years of engineering and physics laboratory experience or equivalent.

Additional information: Source of Funding: 03
Area of Assignment: Engineering & Physics Department
Supervisor: Engineering & Physics faculty
Schedule: Monday – Friday as needed; dependent upon class schedules. Not to exceed 18.5 hours/week.

MCCC AFSCME DCE Non-Unit Full-time Part-Time

Application Procedures: For consideration, send cover letter, resume, and a list of names and telephone numbers for three (3) recent job-related references to Ted Kozlowski, Human Resources Office, Berkshire Community College, 1350 West Street, Pittsfield, MA 01201 tkozlowski@berkshirecc.edu.

Review of applications begins on May 19, 2017 and continues until position is filled. BCC is committed to providing an inclusive learning and working environment that values the diverse backgrounds of all people and encourages applications from individuals whose experiences and perspectives model the opportunities and success derived from a college education.
