

Berkshire Community College
Associate Degree Nursing Program
Readmission Policy

Students applying for readmission into the Nursing program need to meet all requirements and follow the readmission procedures stated below. All students who fail or withdraw from the program at any time and wish to return to the nursing program must comply with the admission or readmission policy as published and current at the time the student seeks to return.

Students with two nursing prelicensure RN program failures, two withdrawals, or a combination of, one program failure and one withdrawal, (taken at another institution, at BCC, or in combination) will not be considered for admission or readmission to the program. If a student withdraws or unsuccessfully completes the program due to an unexpected urgent medical leave, with a health care provider's written documentation at the time of withdrawal, they will be eligible to apply for readmission.

To be eligible for readmission, students must readmit within twelve months of leaving the program. The student must have been in good standing - rectifying any documentation of any critical incidents of unprofessional behavior or clinical safety concerns before leaving the program for any reason or in any manner - failure versus withdrawal, in order to be considered for readmission.

Students whose dismissal from the program was due to unsafe clinical practice or unprofessional behavior(s), will not be considered for readmission to the program.

After a period of 10 years from the first failure/withdrawal, qualified students with two ADN nursing program failures/withdrawals will be considered for admission one time as long as they were in good standing when they left the program and had rectified any documented critical incidents of unprofessional behavior or clinical safety concerns that occurred before they left the program for any reason or in any manner – whether by failure or withdrawal.

READMISSION FOR NUR101 STUDENTS

A student who wishes to reapply for NUR101 after a program failure or withdrawal may reapply as per the admission policy. Students will follow the same application deadlines as all incoming NUR101 candidates (September 1st for spring admissions and February 1st for fall admissions).

IMMEDIATE READMISSION NUR101 STUDENTS: A student may be eligible for immediate readmission for the next semester depending on **space availability** and if the student:

- Notifies the Director of Nursing by June 1st for the fall semester and January 1st for the spring semester and;
- Earned or withdrew with an average of "C-" (70 or better) for the semester and;
- Agrees to enroll in tutoring for the repeated semester and;
- Is in good standing - rectifying any documentation of a critical incident for unprofessional behavior or clinical safety concerns.

Eligible students will be considered after all other applicants. They will only be readmitted immediately depending on space availability. Students with the highest passing nursing course grade for the semester will be offered readmission first.

IMMEDIATE READMISSION: NUR102,201,202 STUDENTS:

Students who fail or withdraw from any semester can petition to **immediately** repeat the semester they failed or withdrew based on a **space available basis**. Students who meet this criterion will not be required to pass readmission assessments or skills testing if re-entering the semester immediately

following the time of withdrawal/failure. Students should contact the Dean of Nursing or Designee to discuss their options. Students must follow all other aspects of the Readmission Procedure as outlined below.

IMMEDIATE READMISSION PROCEDURE: NUR101, 102, 201, 202 STUDENTS:

Step #1 - The student will provide a written petition to Dean/Director of Nursing via email by:

- June 1st - Immediate readmission for the fall
- January 1st - Immediate readmission for the spring

Late petitions will not be considered. The student will complete a written email correspondence indicating their name, and the semester requested for readmission.

Step #2 - The Dean/Director of Nursing will review all requests for readmission.

Step #3 – Decisions will be made within 2 weeks of deadline. Student will receive an approval or denial letter via email from the Dean/Director of Nursing with the decision and rationale if the student is declined readmission. Students offered readmission to the ADN program are not eligible to defer.

READMISSION AFTER THE LAPSE OF A SEMESTER PROTOCOL: NUR102, 201, 202 STUDENTS:

The candidate for readmission will be required to demonstrate retention of prior nursing knowledge by completing the requirements listed below.

- NUR102 - A student requesting readmission to NUR 102 must achieve a 75% or higher on the ATI RN Fundamentals exam. Students will have one attempt to pass this exam.
- NUR201/202 - A student requesting readmission into NUR 201 or NUR 202 must achieve a 75% or higher on the ATI RN Fundamental and RN Maternity/Pediatric exam. Students will have one attempt to pass each exam.
 - Students are responsible for the cost of the exams.
 - The cost of the exam is non-refundable.
 - Once the exam is scheduled, students will be charged the full cost of the exam(s), whether or not the exam is taken.
- Skills Testing - NUR102/201/202 Students: readmission candidates, with a lapse in a semester, will be required to pass three formalized psychomotor skills in the lab. Skills include demonstration of a focused assessment including vitals, sterile urinary catheterization and medication administration of an SC/IM injection.

READMISSION PROCEDURE FOLLOWING A LAPSE OF A SEMESTER:

Step #1 - The student will provide a written petition to Dean/Director of Nursing via email by:

- Feb 1st - Readmission for fall entry after a semester lapse (Exams offered June)
- September 1st - Readmission for spring entry after a semester lapse (Exams offered November)
- Late petitions will not be considered.
- The student will complete a written email correspondence indicating their name, and the semester requested for readmission.

Step #2 - The Nursing Admissions Committee will review all petitions for readmission based on qualifications outlined in the above policy.

- The Committee will consist of the Dean/Director, a nursing faculty member, representatives from admissions and advising offices and the nursing data analyst. Other members may be added as deemed appropriate by the Dean/Director of Nursing.

Step #3 – Decisions will be made within 2 weeks of deadline.

- Student will receive an approval or denial letter via email from the Dean/Director of Nursing based on the policy guidelines explaining the committee's decision and rationale if the student is declined readmission.
- Students offered readmission to the ADN program are not eligible to defer.
- If petition to begin the readmit process is approved, the Nursing Administrative Assistant will contact the applicant regarding scheduling of the ATI exam(s).
- Any ATI exams taken as part of the program or for prior readmission consideration are not acceptable alternatives.

Step #4 - Upon successful scoring on the required ATI exam(s), students requesting readmission into NUR102/201/202, will be scheduled to complete the psychomotor portion of the readmission process.

- The student must respond to the Dean/Director, in writing, via email, within three business days to confirm the testing appointment for the skills.
- If the student cannot accommodate the appointment date, an alternate appointment will be offered once only.
- Evaluation is conducted with faculty and the applicant and is graded as pass or fail.

❖ After satisfying the ATI exam(s) and psychomotor skills assessment requirements, students applying for readmission into the Nursing program will be accepted on a **space available basis**.

REQUIREMENTS FOR ALL READMISSIONS:

Students who are readmitted after an academic failure will be required to enroll in tutoring services for the repeated semester. **Failure to enroll in tutoring will result in a written academic warning.**

Readmitted students are required to submit:

- Updated Verification of Student Health History & Physical Exam form completed by their health care provider prior to the first day of classes.
- Documentation of currency of all admission requirements for the program as stated in the Program's Admission Policy e.g. - immunizations requirements, CORI/SORI, and current CPR certification.

Students accepted for readmission into the program will be subject to the program requirements and policies stipulated in the semester of a student's re-admission, and thereafter, while the student remains in the program.

Revised: ADN Faculty Committee, 5/22/19, 8/6/19, 11/19/19, 1/24/20, 11/4/20, 12/9/20, 2/25/21, 3/25/21, 6/28/21, 8/19/21, Reviewed 11/23/2021; Revised 02/09/22, 3/9/22, 5/18/22, 6/28/22, Reviewed 11/16/22, revised 3/20/23, 5/8/23, 11/13/23, 5/6/24, 11/25/24, 06/10/25, reviewed 11/3/25