



LPN-ADN Educational Mobility



(The Bridge Program at BCC)

□ 1. To be eligible to bridge into the ADN program, you must have a **practical nursing license** or receive one by August 10th of the year you are applying for fall entry or by December 10th of the year you are applying for spring entry. Unless you are a recent graduate who has not yet passed their NCLEX-PN, you will need to attach a copy of your license to your matriculation form.

□ 2. Notify the Dean of Nursing that you intend to bridge by emailing Imoon@berkshirecc.edu by February 1st of the year of application for fall entry and by June 1st of the year of application for spring entry.

□ 3. Communicate with the college by February 1st of the year of application for fall entry and by June 1st of the year of application for spring entry:

- **A. If you have never taken a BCC class, start here:** Contact Eleanore Velez at evelez@berkshirecc.edu , and she will help you start the admission process. She will let you know when your information is in the system and you are ready for step 3 B.

- **B. If you have taken classes at BCC, start here*:** Email Tammy Westlake at twestlak@berkshirecc.edu or Lyndsay Isham-Morton at lisham@berkshirecc.edu so they can perform a preliminary review of your transcript(s) to make sure your **prerequisites** will be completed in time to apply for matriculation into the program. Tammy or Lyndsay will email you to confirm the status of your prerequisite classes (complete or incomplete) & will CC Tamara McCandless regarding your status and eligibility to sit for the HESI exam.

**** For students new to BCC, do step 3 B after you have completed step 3 A and have been notified by Eleanore Velez to take step 3 B.***

□ 4. Fulfill your **challenge exam requirement**.

If your practical nursing license has an issue date no more than one full year before your entry into the program, you can use your successful NCLEX-PN as your challenge exam. Otherwise, you will need to take a challenge exam called the HESI LPN-ADN Entrance Exam and score 850 or higher. You will need to pay for 17 challenge exam

credits unless your practical nursing certificate qualifies for a waiver. The fee is \$30 per credit. The HESI LPN-ADN Entrance Exam is offered in March, June, and October and is valid for up to one year before program entry.

After Tammy Westlake or Lyndsay Isham-Morton have confirmed that your prerequisites will be completed in time to apply for matriculation (Step 3 B, above) and you are eligible to sit for the HESI exam, email Tamara McCandless at tmccandless@berkshirecc.edu . Please note that if Advising previously confirmed you as eligible for the exam but you later need to take the exam in a different semester, you will need to repeat step 3 B again to confirm your eligibility since courses can outdate. Email Tamara in February to sign up for the March exam, in May to sign up for the June exam, and in September to sign up for the October exam, or at any time with questions. Tamara will send you information about the exam and how to register. After you finish your test, the Test Center will give you a printout from your exam, which you will need to attach to your matriculation form to confirm you scored 850 or higher. If you do not achieve 850 or higher, you can retake the exam the next March, June, or October. *If you aren't sure if you will need the exam, check with Tamara McCandless.*

5. Register online for an **Educational Mobility: PN to ADN Info Session** using the BCC website. You must attend a session in order to be able to apply for matriculation into the Bridge program. The **Admissions Office** runs these sessions and can help you with the admission process. Please note that if you attend an information session but do not apply until a later semester, you will need to attend a new information session. Admissions@berkshirecc.edu

6. If you are not bridging directly after graduating from a PN program, you will need to have worked as a practical nurse for 6 months within the past two years before you can turn in your application. You will need a letter on letterhead stationery from your employer confirming your **work experience** to attach to your matriculation form.

7. Apply for matriculation to the bridge program by turning in a completed **matriculation form** to the Admissions Office by June 30 for fall entry or by November 1 for spring entry.

Check the website for the most current information:

<https://www.berkshirecc.edu/academics/programs-and-classes/nursing/bridge.php>