

FALL 2019 Payment Plan

Payments



Total Balance (Check MyBCC/WebAdvisor)	\$
Mandatory Mass. Student Health Insurance (Check MyBCC/WebAdvisor) If not charged, enter \$0. If charged and accepting, enter \$0. If waiving, subtract \$2,390.00.	\$
MassPIRG (Check My BCC/WebAdvisor) If not charged, enter \$0. If charged and accepting, enter \$0. If waiving, subtract \$9.00.	\$
Deduct Financial Aid or Scholarship(s). (Do not deduct anticipated aid as this is already deducted).	\$
TOTAL DUE	\$

For total number of payments, see chart below.

1st payment (Divide total due by number of payments and round to nearest dollar.)	\$		
Add payment plan administrative fee (non-refundable)	\$ 30.00		
Total 1st Payment	\$		
Each remaining payment	\$		
Enrollment Period	Required Down Payment	Number of payments	Remaining Monthly Payments
Jul 1 - July 20	20%	5	Payment due dates are governed by the date you set up your payment plan; you can expect to receive monthly reminders.
Jul 21 - Aug 17	25%	4	
Aug 18 - Sep 15	34%	3	
(Example: 12 credits @ \$223/credit (in-state rate) = \$2,676 + Registration Fee \$40 + Student Activity Fee \$30 = \$2,746/5 payments = \$550 + Payment Plan Fee \$30 = First Payment of \$580, plus 4 remaining payments of \$549 each.)			

Student (please print)

Name:	SSN or Student ID:
Address:	Telephone:
City, State, Zip:	
Employer:	Telephone:
Employer Address:	
City, State, Zip:	
Student Signature:	

Terms of Agreement

STUDENT agrees to make payment to Berkshire Community College (hereinafter referred to as “College”) for semester charges in accordance with the payment schedule set forth on page 1 of the Payment Plan (hereinafter referred to as “Plan”)

STUDENT agrees to submit a completed application.

STUDENT agrees to pay a \$30.00 non-refundable administrative fee for participating in this Plan.

STUDENT agrees to pay all additional tuition and fees incurred after the approval of this Plan.

STUDENT agrees to confirm his/her balance with the College’s Student Accounts Office prior to making final payment.

STUDENT agrees to make all payments by the due date. Late payments are subject to a \$100.00 late fee. Failure to meet the conditions of the Plan shall result in a hold placed on the STUDENT’S record, and may result in the STUDENT’S account being turned over to a collection agency. STUDENT shall be obligated for all collection and/or legal cost incurred.

STUDENT agrees to abide by the Drop/Add, Withdrawal, and Refund Policies and all other pertinent policies set forth by the College and/or its Board of Trustees.

Payment Types

- Cash
- Check
- Credit card
- e-Check

Payment Plan Fees

- \$30.00 Payment plan administrative fee (non-refundable)
- \$20.00 Fee for any returned payment(s)

Set Up

Call or stop by to set up your payment plan. First payment is due upon set up. Once your payment plan is set up, you will receive monthly reminders.

Financial Aid Applicants:

- If your financial aid is incomplete and you have no awards, call or visit Student Accounts to set up a payment plan.
- If you receive financial aid awards after setting up a payment plan, call or visit Student Accounts to cancel or update your payment plan.
- If your financial aid is insufficient to pay your bill in full, call or visit Student Accounts to set up a payment plan to cover your remaining balance.

For additional information contact:

Student Financial Services

Field Administration Building, Room 122
413-236-3043
studentbilling@berkshirecc.edu

Office Hours

Monday - Thursday 8:00 a.m. – 5:00 p.m.
Friday 8:00 a.m. – 4:00 p.m.
Call for Special Registration dates/times.

Berkshire Community College
1350 West Street
Pittsfield MA 01201