



Date: July 20, 2016
Title of Position: Lab Assistant - Chemistry (part-time; non-benefitted)
Salary: \$14.84/hour
Effective: Fall 2016

Position Overview:

- Work with department faculty to insure laboratory objectives are met as planned through the academic program during the course of the year
- In coordination with department faculty, prepare materials, equipment and supplies for laboratory work in accordance with departmental and professional standards
- Safely mix, dispense, store and dispose of chemicals and solutions
- Correctly and efficiently set up chemistry laboratory equipment and materials used in exercises, activities and demonstrations
- Insure that laboratory, storage areas and preparatory spaces are organized, clean and orderly
- Maintain inventory stocks of chemicals, solvents, equipment, materials and supplies

Qualifications: Equivalent to two years of college-level course work in chemistry or a closely-related field. Minimum two years of chemistry laboratory experience. Ability to establish and maintain effective working relationships with those contacted in the course of work. Ability to work flexible schedule.

Additional information: Source of Funding: 03
Area of Assignment: Business, Science, Math & Technology Dept.
Supervisor: Full-time Chemistry faculty
Schedule: Monday – Friday as needed; dependent upon class schedules. Some evening hours may be required.
Not to exceed 18.5 hours/week.

MCCC AFSCME DCE Non-Unit Full-time Part-Time

Application Procedure: For consideration, please submit cover letter, resume, names and phone numbers of three current job-related references to Berkshire Community College, Human Resources Office, 1350 West Street, Pittsfield, MA 01201 or email to hbailey@berkshirecc.edu

Review of applications begins August 8, 2016, and continues until position is filled. BCC is committed to providing an inclusive learning and working environment that values the diverse backgrounds of all people and encourages applications from individuals whose experiences and perspectives model the opportunities and success derived from a college education.